

Declaration of Interests Form

This form is to be completed by Trustees, staff, professional volunteers and project volunteers who have positions of leadership or responsibility.

Q1: Name:

Q2: Role(s):

Q3: Today's Date:

Q4: It is important that the public and other organisations have confidence in BuDS' independence and integrity. If someone within BuDS has strong connections and interests with other organisations, that might make people feel that BuDS is unduly influenced by those connections or interests. For example, a Trustee who worked for a company might be thought to have unfairly influenced BuDS to have a contract with that company. So that we can understand and manage any conflict of interest that might arise, we ask people with influence within BuDS to complete this form. Deliberately failing to complete the form fully and accurately could be a serious matter which could lead to disciplinary action for staff or removal as a Trustee or volunteer.

The information you give on this form is kept private within the BuDS HR team and shown only to the lead Trustee or senior staff manager for your particular project(s). If you are a Trustee, however, the information you give is available to all Trustees on the Team Wiki for proper transparency.

I understand and agree to the above. Y/N

Q5: If you are employed, please tell us the name of your employer

Q6: If you are a partner, director, owner, part-owner or principle shareholder of a business or social enterprise, please tell us the names of the businesses or social enterprises

Q7: If you are a Trustee of any charities, please tell us the name of them

Q8: If you are a manager, committee member or make important decisions for any other organisation not already listed, please tell us the names of them

Q9: If you own significant property or land in or near Buckinghamshire (other than your own houses), please tell us about it

Q10: If you make recommendations or decisions on grants or donations to charities, please tell us about this

Q11: Do you, or any member of your family or household, have contracts or agreements with Buckinghamshire Council or the NHS in Bucks?

Q12: Do you, or any member of your family or household, receive support from Buckinghamshire Council or the NHS in Bucks beyond what every member of the community has? This could be a child having an EHCP, a home care package, a direct payment or other sorts of care and support.

Q13: Do you play a leading role in any political party, campaign or lobby group, or similar organisation, such as a convener or organiser?

Q14: Are you an elected or co-opted parish, town or county councillor within Bucks? If so, tell us which area you represent and the committees or cabinets that you sit on.

Q15: Can you think of any way that BuDS might be embarrassed or brought into disrepute because of your role within the charity?

Q16: Is there anything else which BuDS needs to know about your private interests and activities so as to avoid any suggestion of a conflict of interest?

Q17: By typing my name here, I agree that I have completed this form fully and accurately

Agreed: February 2022

Review: February 2024